



EMBASSY OF GRENADA

APPLICATION REQUIREMENTS FOR FIRST-TIME APPLICANTS CARIBBEAN COMMUNITY GRENADA MACHINE READABLE PASSPORT

- 1 **Please read and follow instructions at the top of application form.**
- 2 Applicant **MUST** also complete the **First Time Applicants Questionnaire** and attach to application.
- 3 Applicant **MUST** sign the form in the space provided above **Section 1** and in **Section 10**.
- 4 Applications **MUST** be handwritten, using a **BLUE** or **BLACK** ink and in **BLOCK CAPITAL** letters.
- 5 Applicant **MUST** complete Sections **1, 3, 4, 5, 7, & 10** and **if applicable** Sections 2, 8, and 9.
- 6 Applicants who are married, divorced or separated **MUST** also complete Section 2.
- 7 **Section 11: – Recommender, MUST** be a **notary public or attorney at law** and **MUST** also endorse the reverse side of **ONE** of applicant's photos as indicated in the instructions on the first page of the application. See Section on **Photographs of Passport Application** for details (***"I certify that this is a true likeness of the passport holder Mr./Mrs./Ms."***). Recommender cannot be a relative (*direct or in-law*) of the applicant.
- 8 Two passport size pictures no more than **3** months old **MUST** be submitted with application. The **Recommender** in **Section 11 MUST** endorse the reverse side of one of the pictures. See **Item 7** above for details.
- 9 **Specifications for photographs:**
 - i. No glasses.
 - ii. No hair bands visible.
 - iii. No big earrings.
 - iv. Ears must be visible.
 - v. Hair must be away from face and not covering the forehead.
 - vi. Chest must be covered.
- 10 Children under the age of 16 years **MUST** have written consent of parent/legal guardian when applying for a passport.
- 11 **Applicants** if *married*, **MUST** supply their **ORIGINAL** Marriage Certificate. If *divorced* please supply **ORIGINAL** Divorce Decree. **All documents will be returned with new passport.**
- 12 Applicant **MUST:**
 - i. Submit with your application, you **PARENT(S) ORIGINAL** Birth Certificate (if born outside Grenada), **and**
 - ii. Submit with your application, your **ORIGINAL** Birth Certificate, **and**
 - iii. Submit with your application, Certificate of Naturalization or Registration (*if applicable*), **and**
 - iv. Submit with your application, **ORIGINAL** Marriage Certificate (*if applicable*), **or**
Submit with your application, **ORIGINAL** Divorce Decree (*if applicable*)

PLEASE READ ALL INSTRUCTIONS ON APPLICATION FORM FOR FURTHER DETAILS

Caribbean Community Grenada Passport Fee Schedule <i>within the USA</i>	
Item	Fees
New Caribbean Community Grenada Passport – 18 years and older (36 pages – 10 years) – https://pay.gov.gd	US\$350.00
New Caribbean Community Grenada Passport – under 18 years (36 pages – 5 years) – https://pay.gov.gd	US\$250.00

Return Postage and Handling Fees <i>within the USA</i>	
Overnight Express Mail	US\$20.00
Return Postage and Handling Fees <i>outside the USA</i>	
International Express Mail	US\$60.00
<u>NO</u> Personal or Company Checks are Accepted Cash Accepted IN PERSON ONLY Certified Checks and Money Orders (Payable to Embassy of Grenada)	
Passport Application Fees and Courier Fees <u>MUST</u> be Separate Money Orders or Entire Application will be Returned	

FIRST TIME APPLICANTS MUST APPEAR IN PERSON FOR INTERVIEW:

**Embassy of Grenada
Consular Section**
1701 New Hampshire Avenue, NW
Washington, DC 20009

Please Visit
<http://www.grenadaembassyusa.org/consulate/schedule/>
to schedule an interview

Appointments Available
Monday - Friday between 10:00am and 1:00pm

